**(NAME OF ORGANIZATION)**

**Counterparty details**

**No.\_\_ from \_\_. \_\_\_\_\_\_\_2022**

**COMMERCIAL OFFER**

The name of the counterparty \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ expresses its respect to you and, in response to your request for \_\_\_\_\_\_\_\_\_ dated “\_\_” \_\_\_\_\_ 20\_\_, informs you of the possibility of supplying the following products:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Product name** | **Unit of measurement** | **Quantity** | **Price without VAT** | **Amount excluding VAT** | **Price with VAT** | **Amount with VAT** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| **Total** | | | | | | |  |

**Delivery terms:(indicate delivery to the Buyer's warehouse or other)**

**Country of origin of goods:**

**Payment terms:(indicate deferment in days or other conditions)**

**Product delivery time:(number of days from the date of conclusion of the contract or other)**

**Validity period of the commercial offer:(specify which, but not less than 45 calendar days)**

**Applications:< specify the list of documents in the format:**

**Document name – number of sheets >**

Sincerely,

CEO \_\_\_\_\_\_\_\_\_\_\_\_\_\_